

**ST MATTHEW ROMAN CATHOLIC CHURCH**

**400 W. Sunset Rd, El Paso, Tx 79922**

**(915)584-3461- fax (915)584-2107**

**Email: [stmatthew400@gmail.com](mailto:stmatthew400@gmail.com)**

**MARRIAGE REGISTRATION**

(This registration must be submitted six months in advance)

Please complete this registration and return it to our office with the required documents listed below. **DO NOT MAKE AND WEDDING PLANS UNTIL REV. FRANK LOPEZ OR REV. ASTRY DERALY MEETS WITH YOU.** (i.e. reserve a hall, music, etc.) These arrangements should be made after the six-month preparation.

Date: \_\_\_\_\_

***GROOM'S INFORMATION:***

Name: \_\_\_\_\_ Religion: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Have you been married before? \_\_\_\_\_ If yes, civil, or by the Church: \_\_\_\_\_

Was this a religious wedding outside the Roman Catholic Church? \_\_\_\_ Yes \_\_\_\_ No

What Parish do you attend? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sacraments received: \_\_\_\_\_

***BRIDE'S INFORMATION:***

Name: \_\_\_\_\_ Religion: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Have you been married before? \_\_\_\_\_ If yes, civil, or by the Church: \_\_\_\_\_

Was this a religious wedding outside the Roman Catholic Church? \_\_\_\_ Yes \_\_\_\_ No

What Parish do you attend? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Sacraments received: \_\_\_\_\_

**DOCUMENTS REQUIRED AT TIME REGISTRATION FORM IS SUBMITTED:**

1. An updated Baptismal certificate (within six months of the actual ceremony) for both the Bride and the Groom.
2. If the Ceremony is a mixed-marriage (Catholic and Non-Catholic), please advise Fr. Frank at the time of your initial interview.
3. If you are married by the court, a copy of your marriage certificate.
4. Must be attending, participating, and registered at St Matthew Catholic Church. Otherwise, please advise the priest preparing you for marriage.
5. Donation is \$500. (Includes FOCUS, one flower arrangement for the altar and the donation for the church)
6. Additional flowers arrangements will be provided by the Bride. Only two arrangements are allowed at the altar and the ambo. If you wish to bring and offer a dozen roses to the Virgin, you may do so at the time of the ceremony.
7. If you wish to have music during your ceremony, please speak with the priest preparing you for marriage. You must use a musician familiar with the parts of the mass. If you wish to use someone from another parish, please advise Fr Frank. The donation for music is NOT included in your registration.

**FOR OFFICE USE ONLY**

**Date of marriage:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Language:** \_\_\_\_\_

**Approve:** \_\_\_\_\_ **Amount of Donation:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_

Groom:

Marriage Certificate \_\_\_\_\_

Baptismal Certificate \_\_\_\_\_

First Communion \_\_\_\_\_

Confirmation \_\_\_\_\_

Permission Letter from another Parish if applicable \_\_\_\_\_

Bride:

Marriage Certificate \_\_\_\_\_

Baptismal Certificate \_\_\_\_\_

First Communion \_\_\_\_\_

Confirmation \_\_\_\_\_

Permission Letter from another Parish if applicable \_\_\_\_\_